

MINUTES
Forest Lakes Mutual Water Company
Board of Directors Emergency On-line Meeting
April 18, 2020, 7:00 p.m.

CONVENE ON-LINE MEETING: On 4/17/2020, Director P. Gonda called for an emergency on-line meeting to discuss emergency funding for urgently needed road repair on Glengarry. Via email, it was moved, seconded and passed to hold a “virtual” meeting by email.

AGENDA:

- **Action item:** Approval of a request for one-time-only funding to pave an imminently failing section of Glengarry Road. If the road should fail completely, some 33 shareholders would have no way in or out, due to the still unrepaired damages to Scenic that resulted from the 2017 storms. This request was initially introduced at the Board meeting of April 14, 2020.

Dir. Gonda moved to approve one-time contribution for the difference between the quote of \$9,300 and the homeowners’ bank balance of \$5,000, to pay for paving the failing section of Glengarry Road.

There was extensive discussion of various aspects of the request including the history of the road, the history of previous repairs, and advice from our legal counsel. After discussion, the motion to approve a *one time contribution* to repair the failing section of Glengarry was seconded and put to vote. Motion passed.

President D. Wade suggested that after the emergency repairs are made, FLMWC should contact Supv. Bruce McPherson’s office and request help with the difficult issue of lack of ownership/lack of any road association below FLMWC’s service boundary, as well as the uncertainty of emergency access to all properties on upper Scenic. Pres. Wade said he could draft a letter and call McPherson’s office.

Louise West, Secretary

David Wade, President

MINUTES
Forest Lakes Mutual Water Company
Board of Directors Emergency On-line Meeting
April 28, 2020, 7:00 p.m.

CONVENE ON-LINE MEETING: 4/26/20, President David Wade called for an emergency on-line meeting to discuss a new paving project needing timely action. Via email, it was moved, seconded and passed to hold a "Zoom" meeting. General Manager Cortez sent Board members a link for a meeting to be held at 7 p.m. on 4/28/20.

AGENDA:

- **Action item:** Approval of bid to repave Willow Way, which is a critical alternative access/exit route.

At 7:05 p.m. on 4/28, President D. Wade convened the meeting. Attending: Directors Dennis, Gonda, Smith-Berdan, Wade, West, Wood, and General Manager Cortez. Absent: Dir. Yatson.

Dir. Wade referenced a packet of information that Cortez had emailed to directors prior to meeting. He then provided further details about the bid as well as an explanation of the work proposed, and its impact on the SBA loan. Cortez stated that with regards to the SBA loan, we need to show progress on paving projects. She has been assured that funds will be available. She noted that the damage to the roadway has worsened since the FEMA proposal.

SBA does *not* require multiple bids. Historically it has been extremely difficult to get contractors here to bid, and especially at this time given "shelter in place" orders. She did check with one other company who indicated that the bid from Valley Paving was very reasonable. She noted that the cost [\$55,500] is greater than previous bid but the scope of the project is greater and will result in a much more complete and satisfactory repair of the road. Additionally, the price per square foot is *less* than the previous bid because the paving will be one straight run with no stops, starts, or need to match existing paving. While the proposed project cost exceeds SBA funding by \$3,525, Cortez recommends approving the project as it will provide a better result than the one based on FEMA recommendations.

After discussion, there was a motion to approve the bid from Valley Paving, in the amount of \$55,500, Estimate #9941, with Option 2 included. The motion was seconded and all Directors present voted approval.

The meeting was adjourned at 7:35 p.m.

Louise West, Secretary

David Wade, President